

Job Startup Checklist

Week Number 19 (May 7 - 13) 2017 Edition

Summary

Although you may not always be able to prevent an accident, the easiest way to minimize the impact of one is to have all the necessary safety and first aid supplies in place and readily available to all workers. If everyone knows where the correct tools, information, and First Aid items are located there is a better chance that you and your coworkers will be able to avoid an accident entirely, or at least minimize injuries and damages.

For Discussion

At the start of each and every new job, you and your coworkers should review a checklist like the one below to make certain you are prepared to operate a safe, efficient site. Additionally, you should consider the following:

- Each worker on the jobsite should know the proper evacuation route for the job. Take a minute to go over the proper action and route to take when evacuating the jobsite.
- Each worker on the jobsite should know where the closest hospital is and how to get there. Take a minute and discuss the locations of hospitals in your area and the best routes to reach them.

Item	Yes	No	Item	Yes	No
Hard Hat			Gloves		
Safety Glasses			High-Voltage Kit		
Protective Goggles			Raingear		
Lens Cleaner/Wipes			MSDS Book		
Ear Plugs			OSHA 300, Dept. of Labor Posters		
Face Shields			Site-Specific Emergency Sheet		
Eye Wash Station / Kit			Shop Numbers/Cell Phones/ Emergency Numbers		
Fire Extinguisher			Tool Repair Tags		
First Aid Kit			Right to Know		
Burn Kit/Cold Wrap			AWAIR Information Sheets		
Dust Mask			Chains and Locks		
GFI Cord Sets			Lockout/Tagout Devices		

Review your checklist periodically. If any item is unavailable, make your supervisor aware of the situation. You are also encouraged to copy this sheet and post it at the jobsite for easy review.

Questions

1. Where can you find the MSDS Book?
2. Where is the eye wash station or personal eye wash kit located?
3. Where are the First Aid kits located?
4. If any of the supplies necessary for the job are not present, who should you contact at your company?